



Computer Training Program for Visually Challenged

July 23, 2012 – August 4, 2012
C-DAC, Kharghar, Navi Mumbai

Program Schedule (Tentative)

Sr. No.	Date	Session	Session Time	Topic	
Day1	23 rd July, 2012	Registration	9:30-10:00	Participant Registration, Programme Kit distribution etc..	
		Inauguration function	10:00-11:00	Lamp Lighting, Welcome address by Ms. Veena Tyagi, Inaugural address by ED, etc..	
		Tea break 11:00-11:15			
		Session I	11:15-1:00	Introduction to Computers, hardware and software and Operating systems	
		Session II	2:00-5:00	Working with Keyboard	
Day2	24 th July, 2012	Session I	10:00-1:00	Working with Gedit	
		Session II	2:00-5:00	The screen reader Orca and basic settings of Orca	
Day3	25 th July, 2012	Session I	10:00-1:00	Working with Gnome Desktop	
		Session II	2:00-5:00	Working with File Browser	
Day4	26 th July, 2012	Session I	10:00-1:00	Working with Openoffice.org word processor	
		Session II	2:00-5:00	Hands-on practice for Openoffice.org word processor	
Day5	27 th July, 2012	Session I	10:00-1:00	Hands-on practice for Openoffice.org word processor	
		Session II	2:00-5:00	Hands-on practice for Openoffice.org spreadsheet	
Day6	30 th July, 2012	Session I	10:00-1:00	Working with Internet -Exploring web browser -Navigating web page elements (headings, links, lists etc) using structural navigation.	
		Session II	2:00-5:00	Working with Internet -Reading a web page/book -Accessing PDF document	
Day7	31 th July, 2012	Session I	10:00-1:00	Working with Internet -Filling online forms -Create your email account	
		Session II	2:00-5:00	Working with Internet -Exploring useful sites (rail ticket booking site, e-gov sites, institution site)	
Day8	1 st August, 2012	Session I	10:00-1:00	Working with Email Client -Check your email account -Replying to messages and forwarding	
		Session II	2:00-5:00	Working with Email Client -Compose, read and delete email	

				-Download/Upload attachments
Day9	2 nd August, 2012	Session I	10:00-1:00	-Working with Terminal (command line interface) -Playing multimedia
		Session II	2:00-5:00	Final evaluation
Day10	3 rd August, 2012	Session I	10:00-1:00	Working with other languages like Marathi and Hindi using in-script keyboard
		Session II	2:00-5:00	Program closing with feedback collection and certificate distribution.

Note:

- **Time for tea break is 11:30-11:45**
- **Time for lunch break is 1:00-2:00**